

| Bid Evaluation Report                        |  |
|--|--|
| Supply of Laptops                            |  |
| <b>Name of Procuring Agency</b>              | Sindh Insurance Ltd                    |
| <b>Tender Ref no.</b>                        | SIL/LAPTOPS/2016                       |
| <b>Method of Procurement</b>                 | Single Stage One Envelope              |
| <b>Tender Description</b>                    | Laptops                                |
| <b>Tender Published</b>                      | SPPRA S.No. 27664 Dated April 19, 2016 |
| <b>Total Bid Document Sold</b>               | 2                                      |
| <b>Total Bid Received</b>                    | 2                                      |
| <b>Technical Bid Opening Date &amp; Time</b> | 4th May, 2016 1500Hrs                  |
| <b>Financial Bid Opening Date &amp; Time</b> | 4th May, 2016 1500Hrs                  |
| <b>No. of Bids Technically Qualified</b>     | 2                                      |
| <b>Bids Rejected</b>                         | 0                                      |

| S. No | Company Name          | Qualified/Disqualified in Technical / Eligibility Inspection | Cost of Bid Offered | Ranking in terms of Cost | Comparison With Estimated Cost (Rs. 650,000/-) | Reason for Acceptance/Rejection           | Remarks                             |
|-------|-----------------------|--|---------------------|--------------------------|--|---|-------------------------------------|
| 1     | 2                     | 3  | 4                   | 5                        | 6  | 7   |                                     |
| 1     | M/s Quick Marketing   | Qualified as per Eligibility Criteria                        | Rs. 435,000 /-      | 1                        | Rs. 215,000/-<br>Below the Estimated Cost      | Accepted being the lowest cost bidder     | Recommended for Awarded of Contract |
| 2     | M/s Roomi Enterprises | Qualified as per Eligibility Criteria                        | Rs. 479,250 /-      | 2                        | Rs. 170,750/-<br>Below the Estimated Cost      | Accepted being the 2nd lowest cost bidder |                                     |

Note:- As M/s Quick Marketing is selected for Supply of Laptops to Sindh Insurance Limited being the 1st lowest qualified bidder.

**Procurement Committee Members**

- 1 Mr. Muhammad Raza  
Sindh Insurance Ltd  
(HO OP)  
Head of Procurement Committee
- 2 Mr. Nadeem Akhter  
Sindh Insurance Ltd  
CFO & Company Secretary  
Member
- 3 Lt. Col.(R) Shahzad Begg  
Sindh Bank Ltd  
Head of Administration  
Independent Member

Signature 

Signature 

Signature 

  
22/6'

  
Checked & Approved By

**M. FAISAL SIDDIQUI**  
Chief Executive Officer  
Sindh Insurance Ltd

**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)**

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

supply of Laptops.

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE-TWO ENVELOPE

OPENING DATE

04.05.16

OPENING TIME

1600 Hrs.

ATTENDANCE MEMBER (PC)

3.

ATTENDANCE (REPS. OF BIDDERS)

NAME  
M. Zahid  
M. Zahid Zahid  
\_\_\_\_\_  
\_\_\_\_\_

FIRM  
Kooni Enterprises  
Quick Marketing  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL BIDS ACCEPTED FOR EVALUATION

02.

TOTAL BIDS REJECTED

REMARKS

PROCUREMENT COMMITTEE

[Signature]  
4/5  
[Signature]  
4/5/2016

If a bid is not substantially responsive, it will be rejected by SIL and may not subsequently be made responsive by the bidder by correction of the nonconformity.

### 6.4 Supplier Evaluation Criteria

All bids shall be evaluated in accordance with the evaluation criteria. [SPPRA Rule 42 (1)] SIL will evaluate the bids, which have been determined to be substantially responsive and reject any proposal which does not conform to the specified requirements.

### 6.5 Eligibility Criteria

SIL shall evaluate proposals using the following eligibility criteria.

| S. No.             | Requisite                                 | Total Marks | Marks Obtained | Remarks                                       | Attachment of relevant evidence in each case is required. In case of non-compliance no mark will be awarded               | Attach evidence as Annexure |
|--------------------|---|-------------|----------------|---|---|-----------------------------|
| 1                  | Firm's Status<br>✓                        | 20          |                | Public / Private Ltd.                         | NTN Certificate / Letter of Incorporation / Partnership Agreement / Company Registration/ Sales Tax Number to be enclosed | A                           |
|                    |   | 15          |                | Partnership Firm                              |   |                             |
|                    |   | 10          | 10             | Sole Proprietorship                           |   |                             |
| 2                  | Cliental List<br>✓                        | 20          | 20             | 10 and above                                  | Supply of laptops made during the period.<br>List to be attached.   | B                           |
|                    |   | 15          |                | 8 and above                                   |   |                             |
|                    |   | 10          |                | 5 and above                                   |   |                             |
| 3                  | Years in Business in relevant field<br>✓  | 15          | 15             | 5 Years and above                             | Enclose Documentary evidence  | C                           |
|                    |   | 10          |                | 4 years and above                             |   |                             |
|                    |   | 05          |                | 3 years and above                             |   |                             |
| 4                  | Manufacturing Set-up<br>✓                 | 15          |                | Own setup                                     | Give complete address along with landline numbers   | D                           |
|                    |   | 10          | 10             | Importers/ distributors /authorise dealers    |   |                             |
| 5                  | Cumulative Turn Over in Last 3 Years<br>✓ | 15          |                | On an average of 2 Million and above per year | Financial report / Tax Return   | E                           |
|                    |   | 10          | 10             | On an average of 1 Million and above per year |   |                             |
| 6                  | Direct supplies in cities                 | 15          |                | 5 and above                                   | Attaché supply order list   | F                           |
|                    |   | 10          |                | 3 and above                                   |   |                             |
|                    |   | 7           | 7              | 2 and above                                   |   |                             |
| <b>Total Marks</b> |   | <b>100</b>  | <b>70</b>      | <b>QUALIFIED / DISQUALIFIED</b>               |   |                             |

*[Handwritten signature]*  
4/5/16

*[Handwritten signature]*  
4/5/16

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If a bid is not substantially responsive, it will be rejected by SIL and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

### 2.6.4 Supplier Evaluation Criteria

All bids shall be evaluated in accordance with the evaluation criteria. [SPPRA Rule 42 (1)] SIL will evaluate the bids, which have been determined to be substantially responsive and reject any proposal which does not conform to the specified requirements.

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|                    |                                      | 15          |                | Partnership Firm                              |   |                             |
|                    |                                      | 10          | 10.            | Sole Proprietorship                           |   |                             |
| 2                  | Cliental List                        | 20          | 20.            | 10 and above                                  | Supply of laptops made during the period. List to be attached.  | B                           |
|                    |                                      | 15          |                | 8 and above                                   |   |                             |
|                    |                                      | 10          |                | 5 and above                                   |   |                             |
| 3                  | Years in Business in relevant field  | 15          | 5.             | 5 Years and above                             | Enclose Documentary evidence  | C                           |
|                    |                                      | 10          |                | 4 years and above                             |   |                             |
|                    |                                      | 05          |                | 3 years and above                             |   |                             |
| 4                  | Manufacturing Set-up                 | 15          |                | Own setup                                     | Give complete address along with landline numbers   | D                           |
|                    |                                      | 10          | 10.            | Importers/ distributors /authorise dealers    |   |                             |
| 5                  | Cumulative Turn Over in Last 3 Years | 15          | 15.            | On an average of 2 Million and above per year | Financial report / Tax Return   | E                           |
|                    |                                      | 10          |                | On an average of 1 Million and above per year |   |                             |
| 6                  | Direct supplies in cities            | 15          | 15             | 5 and above                                   | Attaché supply order list   | F                           |
|                    |                                      | 10          |                | 3 and above                                   |   |                             |
|                    |                                      | 7           |                | 2 and above                                   |   |                             |
| <b>Total Marks</b> |                                      | <b>100</b>  | <b>75</b>      | <b>QUALIFIED / DISQUALIFIED</b>               |   |                             |

4/5

*[Handwritten signatures and date 4/5/16]*



An ICT Solution Provider

# Quick Marketing Service

## FINANCIAL PROPOSAL



Lenovo Laptop Model G50-80

Unit Price with Taxes: 43500.00

*x 10 = 435,000/-*

|                      |                                     |
|----------------------|-------------------------------------|
| Product              | G50-80                              |
| Machine Type         | 80E5                                |
| Processor            | i3-5005U (2C, 2.0GHz, 3MB, 1600MHz) |
| Graphics             | Intel HD Graphics 5500              |
| Memory               | 4GB DDR3                            |
| Display              | 15.6" HD (1366x768)                 |
| Storage              | 500GB 5400rpm                       |
| Optical              | DVD±RW                              |
| Ethernet             | 100/1000M                           |
| WLAN & Bluetooth     | 11ac + BT4.0                        |
| Top Color            | Black painting                      |
| Camera               | 720p                                |
| Microphone           | Monaural                            |
| Fingerprint Reader   | None                                |
| Battery Cells        | 4-cell (41Wh)                       |
| Power Adapter (watt) | 45W                                 |
| Carrying Case        | Yes                                 |
| Base Warranty        | 3-year Local Warranty               |

*with Mouse.  
Price including*



*Signature  
9/5/2016*



*Signature  
4/5/14*



### Quetta

2-B, Ground Floor, Model Town,  
Near Pashin Stop, Quetta  
Phone: 081-2833885, 2833885

### Karachi

5A-19, 2nd Floor, Techno City Mall,  
Hasrat Mohani Road, Karachi.  
Phone: 021-32270792, 32270799

### Islamabad

Office # 1, 2nd Floor, Mehmood Plaza,  
Fazal-e-Haq Road, Blue Area, Islamabad.  
Phone: 051-2344152

### Lahore

324, F1 Floor, Jeff Heights Commercial Plaza  
Main Boulevard Gulberg-III, Lahore.  
Phone: 042-35790318





# ROOMI ENTERPRISES

Suit # 2, Irshad Terrace, Moor Street, Pakistan Chowk, Karachi. 7200 Pakistan.

Ph: 021-32631457, 32621496 Fax: 92-21-32214387

NTN No. 2271848-6, S.Tax No. 17-50-9999-132-55

E-mail: info@roomienterprises.com

Web: www.roomienterprises.com



Hewlett Packard Enterprise Business partner



EPSON AUTHORISED PARTNER



Business Partner



BUSINESS PARTNER



Microsoft Partner

Ref.: SIL/02/16

May 04<sup>th</sup> 2016

To,  
IN CHARGE ADMINISTRATION,  
SINDH INSURANCE LTD,  
HEAD OFFICE, 1<sup>ST</sup> FLOOR,  
IMPERIAL COURT, DR ZIA UDDIN AHMED ROAD,  
KARACHI.

Subject: Proposal for Laptop

### PRICE SCHEDULE

| S# | Description   | Quantity | Brand  | Make      | Rate Per Unit | *Total Amount |
|----|---|----------|--------|-----------|---------------|---------------|
| 01 | Laptops<br>Lenovo G5080 Core i3<br>5005U<br>2.0GHZ, 4GB RAM, 500<br>GB HDD 15.6"<br>LED Win 10<br>INTEL HD<br>GRAPHICS -LAN-<br>WiFi-CAM-BT- 3 Year<br>Local Warranty | 10       | Lenovo | 2015/2016 | 47925/-       | 479250/-      |

Note: Brief Specification of the quoted items is attached.

The Prices are inclusive of all the taxes

Thanking You,  
Very truly yours,  
For, Roomi Enterprises.

S. Muntazir Jaffri  
0300-3991405

Yes More will be supplied with  
the same cost.

97/5/16

Handwritten signatures and dates, including 09/05/2016.



# Sindh Insurance Limited

## ATTENDANCE SHEET

### BID OPENING

Date:- 04.05.16

FOR SELECTION OF :- supply of Laptops.



| S NO. | Company Name       | Name of Company Representative | Contact No.     | Company Address   |
|-------|--------------------|--------------------------------|-----------------|---|
| 1     | Roover Enterprises | M. Zahir                       | 0323<br>2172123 | SA-19 2nd Surtan,<br>Industrial Terzoan<br>Moor Street, Potokhan<br>Karachi |
| 2     | Quick Marketing    | M. Zayyan                      | 0300<br>2019959 | SA-19 2nd Floor<br>Techo City Mall<br>Harvey Road<br>East Karachi           |
|       |                    |                                |                 |   |
|       |                    |                                |                 |   |
|       |                    |                                |                 |   |

### Signature of Procurement Committee

Mr. Muhamamd Raza  
Head-Procurement Committee

Mr. Nadeem Akhter  
Member:-

Lt. Col. ( R ) Shahzad Begg  
Independent Member



## OPENING OF BIDS

Attendance Sheet for Selection of Supply of Laptops

Dated: 04/05/2016

BID OPENING

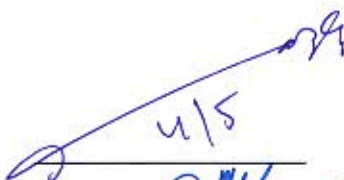
Time: 04:00 PM

| S.no | Company Name     | Name of the Company Representative | Contact Number | Signature of Company Representative  | Remarks |
|------|------------------|------------------------------------|----------------|--|---------|
| 1    | Rosmy Enterprise |                                    |                |  |         |
| 2    | Quick Marketing  | Zeshan                             | 0300 2019859   |  |         |
| 3    |                  |                                    |                |  |         |
| 4    |                  |                                    |                |  |         |
| 5    |                  |                                    |                |  |         |

### Procurement Committee Members

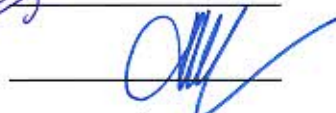
1 Mr. Muhammad Raza (HO OP)  
Head of Procurement Committee

Signature

 4/5

2 Mr. Nadeem Akhter  
Sindh Insurance Ltd  
CFO & Company Secretary  
Member

Signature



3 Lt. Col.(R) Shahzad Begg  
Sindh Bank Ltd  
Head of Administration  
Independent Member

Signature

 4/5/16

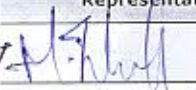



**OPENING OF BIDS  
FINANCIAL PROPOSALS**

For Selection of: Supply Of Laptops

Dated: 04/05/2016

Time: 04:00 PM

| S.no | Company Name       | Total Bid Offered | Signature of Company Representative  | Remarks |
|------|--------------------|-------------------|--|---------|
| 1    | Rooney Enterprises | 479,150           |  |         |
| 2    | Quick Marketing    | 435000            |  |         |
| 3    |                    |                   |  |         |
| 4    |                    |                   |  |         |

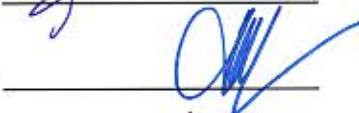
**Procurement Committee Memebers**

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Head of Procurement Committee
- 2 Mr. Nadeem Akhter  
Sindh Insurance Ltd  
CFO & Company Secretary  
Member
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Sindh Bank Ltd  
Head of Administration  
Independent Member

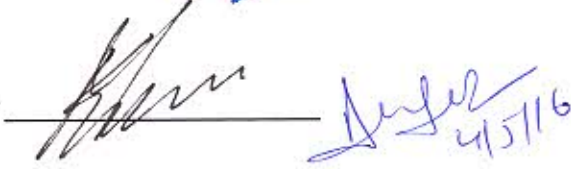
Signature

 4/5

Signature



Signature

 4/5/16