

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

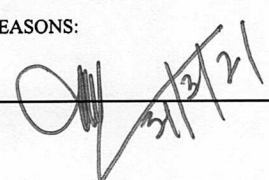
TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Insurance Limited
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Other
- 3) TITLE OF CONTRACT Supplyof & Installation of Conventional Air Conditioners
- 4) TENDER NUMBER SIL/HO/ACs/2021
- 5) BRIEF DESCRIPTION OF CONTRACT Supply & Installation of 12 A/Cs for Sindh Insurance Limited
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE 1,500,000/-
- 8) ENGINEER'S ESTIMATE -
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 15-05-2021
- 10) TENDER OPENED ON (DATE & TIME) 16-02-2021 1600Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 02
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 02
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02
- 14) BID EVALUATION REPORT Enclosed
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s AMISCO, 1 Kings Court, A.H Road, Karachi.
- 16) CONTRACT AWARD PRICE 1,028,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1st Lowest.

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Yes Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:



19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	T00013-20-0004 Dated January 29th, 2021
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	No

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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[Handwritten Signature]
31/3/21

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No

Signature & Official Stamp of
Authorized Officer

Nadeem Akhter (Head of P.C)



FOR OFFICE USE ONLY

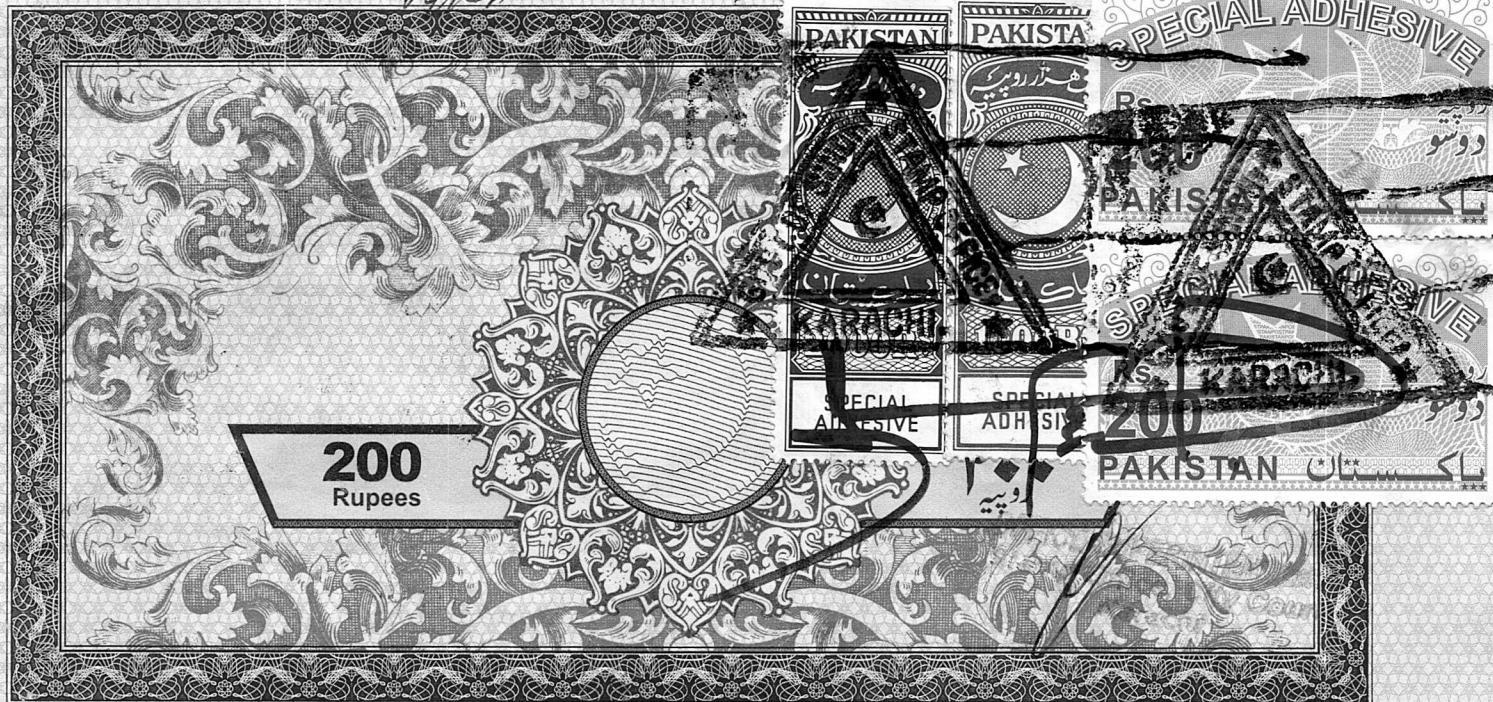
SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Handwritten numbers and signatures at the top of the page.



AZAM ALAM STAMP VENDER

Licence #50, G-7, Spanis Homes, Phase-1, D.H.A. Karachi

S.NO. DATE

Issued To With Address

Through With Address **Muhammad Waris Khan Ajmeri**

Purpose **Advocate Leger. 15113**

Value Rs Attested

Stamp Vender's Signature

Not For Use For

Vender Not Responsible Any Fault

181145

(RUPEES TWO HUNDRED ONLY)

15 MAR 2021

AGREEMENT FOR SUPPLY & INSTALLATION OF CONVENTIONAL AIR CONDITIONERS

THIS AGREEMENT is entered into at Karachi on this the 30 day of March, 2021

BETWEEN

M/s. AMISCO, having its principal place of business at 1, Kings Court, Abdullah Haroon Road, Karachi, (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH INSURANCE LIMITED, an insurance company incorporated under the laws of Pakistan and having its Head office at 1st Floor, Imperial Court, Dr. Ziauddin Ahmed Road, Karachi-75530, Pakistan. (hereinafter referred to as "THE COMPANY", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

"THE COMPANY" intends to acquire the services of "Supplier" for **Supply & Installation of Conventional Air Conditioners** (goods) for its **Head Office** and Supplier agrees to provide the following services to THE COMPANY, as per tender opening date **16-02-2021**, along with Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:

The terms and conditions are as follows:

Terms & Conditions:

- All terms and conditions of the tender document will remain part of this agreement.
- A prior notice / Purchase Order of 10 days will be given to the supplier for the supply and installation of requisite supplies and it will be expected after 07 days of issue, the said supplies will be made available and installed at the head office of the Company.
- A fine of Rs 1,000/- per day will be charged, if after expiry of 10 days' notice, the supplies are not provided, installed and made operational, till the requisite is completed.
- In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 15 days of the



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3400

issuance of the purchase order, it shall be lawful for THE COMPANY to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of THE COMPANY will be final and will be legal binding on the Supplier.

- Supplier agrees to maintain adequate inventory of the parts so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected part is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without any extra cost to THE COMPANY.
- The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- THE COMPANY reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, THE COMPANY reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of THE COMPANY shall be final and binding upon the Supplier.
- Delivery will be made by the Supplier as prescribed by THE COMPANY.
- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

The contractor will not assign the job to anyone, except prior permission of THE COMPANY.

- This agreement is valid for a period of one year commencing from 29-03-2022 to 30-03-2024

Warranty

- The warranty of the goods is One year comprehensive onsite from the date of delivery.

Payment Schedule:

100 % of the total amount for the Supply & Installation of Conventional Air Conditioners will be paid within one month of invoice submission by the supplier.

If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by THE COMPANY & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.

Performance Guarantee:

5% of the total tender amount of will be retained by THE COMPANY as "Performance Security" and will be returned to the supplier after 90 days of supply and installation of complete tender items, including satisfactory confirmation by the Company, where the items have been supplied. Before release of performance security a technical team of THE COMPANY will ensure to confirm the specifications of the supplied items as provided in offered product by the supplier. Any variation if found will disqualify the supplier alongwith forfeiting of the performance security and will ultimate recommendations to SPPRA authority for blacklisting of the firm.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by THE COMPANY or the Supplier may be taken or executed by the officials.



[Handwritten signature]

Termination of Agreement by THE COMPANY:

- If the Supplier, in the judgment of THE COMPANY has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If THE COMPANY, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If two (2) unsatisfactory letters/emails are issued by THE COMPANY for unsatisfactory performance to the supplier.

Goods Faith:

- The Parties undertake to act in goods faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

- The Supplier shall hold THE COMPANY's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Confidentiality:

Except with the prior written consent of THE COMPANY, the supplier and the Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

INDEMNIFICATION.

(i) The Supplier agrees that it shall indemnify, defend, and hold harmless the Company and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).

(ii) This Article shall survive termination of this Agreement.

ACCESS TO REGULATOR.

Supplier and SIL agree to provide regulator necessary access to the documentation and accounting records in relation to the Supply & Installation of Conventional Air Conditioners and right to conduct on – site inspection, If required.



Anti – Money Laundering.

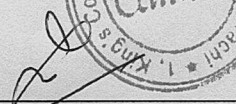
“Contractors acknowledge that they do not violate any statutory / prudential requirement on anti-money laundering or record keeping procedure as per existing laws / rules and regulations of locals as well as foreign jurisdiction.”

Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	ABBAS ALI CORPORATE MANAGER.
First complain if the call is not resolved " within specified response time " (48 hours)	Landline Phone	021-32728454
	Email	abbasali@amisco.net
	Cell	03333969652
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	FAIZAN SIDDIQUI ASST. MANAGER CORPORATE
Second complain, if the call is attended within " Specified Response Time " and not attended / or the problem still unresolved even after complaining at Level-1 (72 hours)	Landline Phone	021-32728477
	Email	Faizan@amisco.net
	Cell	0343-2462458
LEVEL-3	Name/Designation (CEO of the firm)	ZOHAIR SAYANI CEO
Third complain, if the call is attended within " Specified Response Time " and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	021-32726490
	Email	ZOHAIRSAYANI@amisco.net
	Cell	0300-8223760
Note: Ensure that no column above is left blank		

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature 

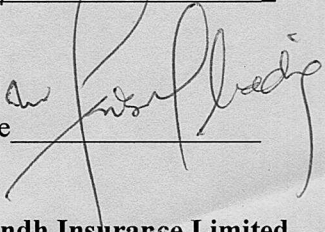
Name ZOHAIR SAYANI

Designation CEO

Company Name AMISCO

Address 1-KING'S COURT, ABDULLAH HARSON ROAD, KARACHI

Stamp

Customer Signature 

Name

Designation

Company Name Sindh Insurance Limited

Address 1st Floor, Imperial Court, Dr. Zia Uddin Ahmed Road. Karachi

Stamp

M. FAISAL SIDDIQUI
Chief Executive Officer
Sindh Insurance Ltd.

Witness:

Signature 

Name ABBAS ALI

Designation MANAGER CORPORATE

Address 1-KING'S COURT, ABDULLAH HARSON ROAD, KARACHI

Stamp

Signature 

Name

Designation

Company Name Sindh Insurance Limited

Address 1st Floor, Imperial Court, Dr. Ziauddin Ahmed Road, Karachi


Stamp

PRICE SCHEDULE

S. No.	Description	Rate Per Unit	Quantity	Amount
1.	HAIER Split AC 01 Ton-Convectional Type (Model HSU12LT)	62,000/-	01	Rs. 62,000/-
2.	HAIER Split AC 1.5 Ton-Convectional Type (Model HSU18LT)	74,000/-	07	Rs. 518,000/-
3	HAIER Split AC 02 Ton-Convectional Type (Model HSU24LT)	112,000/-	04	Rs. 448,000/-
Grand Total Amount				Rs. 1,028,000/-



IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO


SINDH INSURANCE
POWER TO THE PEOPLE

SIL/HO/ADMIN/2021-0059

30th March, 2021

M/s Amisco
1, Kings Court
Abdullah Haroon Road,
Karachi.

Subject: Letter of Award-Supply & Installation of Conventional Air Conditioners

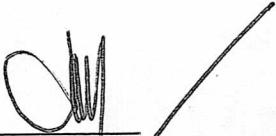
Dear Sir,

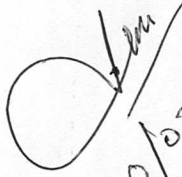
The management of Sindh Insurance Limited is pleased to award the subject contract to **M/s AMISCO**

Kindly acknowledge.

Thanks & Regards

For & on behalf of Sindh Insurance Limited


Nadeem Akhter
CFO & Company Secretary
Head of Procurement Committee


30/03/2021

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO


SINDH INSURANCE
POWER TO THE PEOPLE

SIL/HO/PROCUREMENT/2021-0052

12th March, 2021

M/s Amisco
1, Kings Court,
Abdullah Haroon Road,
Saddar,
Karachi.

Dear Sir

**Subject: Letter of Acceptance-Supply & Installation of Conventional
Air Conditioners for Sindh Insurance Limited.**

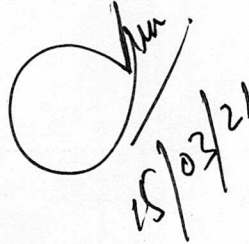
The management of Sindh Insurance Limited is pleased to accept M/s Amisco as the successful bidder of the subject tender reference # SIL/HO/ACs/2021 & SPPRA serial # T00013-20-0004.

You are requested to visit our head office and sign the agreement within 07 days of the issuance of this letter.

Kindly acknowledge



Nadeem Akhter
Head of Procurement Committee.



Bid Evaluation Report	
Supply & Installation of Conventional Air Conditioners	
Name of Procuring Agency	Sindh Insurance Ltd
Tender Ref no.	SIL/HO/ACs/2021
Method of Procurement	Single Stage One Envelope Bidding Procedure
Tender Description	Supply & Installation of Conventional Air Conditioners
Tender Published	SPPRA S.No. T00013-20-0004 Dated January 29th, 2021
Total Bid Document Sold	2
Total Bid Received	2
Bid Opening Date & Time	16th February, 2021 4:00Pm
No. of Bids Technically Qualified	2
Bids Rejected	Nil

	Company Name	Qualified/Disqualified in Technical / Eligibility Inspection	Cost of Bid Offered	Ranking In terms of Cost	Comparison With Estimated Cost (Rs. 1,200,000/-)	Reason for Acceptance/Rejection	Remarks
	1	2	3	4	5	6	7
1	M/s amisco	Eligible as per Eligibility Criteria	Rs. 1,028,000 /-	1	Rs. 472,000/- Below the Estimated Cost	1st lowest eligible bidder	Accepted
2	M/s M.M Corporation	Not Eligible as per Eligibility Criteria	Rs. 1,052,825 /-	2	Rs. 447.175/- Below the Estimated Cost	2nd lowest but not eligible bidder	-

Accordingly going by the eligibility criteria in the tender document, M/s amisco stands as 1st Lowest Eligible Bidder

Procurement Committee Members

Mr. Nadeem Akhter
Sindh Insurance Ltd
(CFO & Company Secretary)
Head of Procurement Committee

Mr. M. Sarfaraz Awan
Senior Manager
Member
Sindh Insurance Ltd

Mr. Muhammad Adnan Shakeel
AVP-II
Asst. Manager Finance
Sindh Modaraba

Amisco

1, King's Court, Abdullah Haroon Road, Saddar KARACHI-74400 (Pakistan)

FAX : 92-21 - 32728137 Phones : 32728454 - 32728477

E-mail : sales@amisco.net Web: www.amisco.net

GST No. : 12-20-9999-790-28 NTN: 0861210-2

PRICE : NETT FOR KARACHI
DELIVERY : 01-02 WEEKS FROM THE DATE OF YOUR CONFIRM ORDER
G.S.T. RGN NO : 12-20-9999-790-28
N.T.N NO : 0861210-2
VALIDITY : 90 DAYS THEREAFTER SUBJECT TO CONFIRMATION
EARNEST MONEY : ENLCOSED BANKER'S CHEQUE NO.BC08544216 DATED. 15-02-2021 OF RS.22,000/-
AS 2% EARNEST MONEY DRAWN ON BANK AL HABIB LTD KARACHI.

WE HOPE OUR ABOVE OFFER WILL MEET YOUR APPROVAL AND ASSURING OF
OUR BEST ATTENTION AT ALL TIMES.

THANKING YOU
YOUR'S FAITHFULLY
FOR AMISCO,


ABBAS ALI

THANKING YOU
YOUR'S FAITHFULLY
FOR AMISCO,


ZOHAIR SAYANI





AIPHONE
Inter Communication

starmix

Domestic & Industrial
Vacuum Cleaners
Hand & Hair Dryers



NTF
NTF Ice Maker

DAIKIN

GREE

SAMSUNG



Your Better Choice
Commercial - Industrial
Vacuum Cleaners

4 FINANCIAL PROPOSAL**PRICE SCHEDULE**

(Applicable for the year 2021)

Name of Bidder

Amisco

S. No.	Description	Rate Per Unit	Approximate quantity required	Amount
1.	Conventional Air – Conditioner 1 Ton	62000/-	01	62000/-
2.	Conventional Air – Conditioner 1.5 Ton	74000/-	07	518000/-
3.	Conventional Air-Conditioner 2 Tons	112000/-	04	448,000/-
*Grand Total Amount				1,028,000/-

***Grand Total:**

This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 7. below)

Note

- The cost which will valid for one year (no conditions attached) must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
- No advance payment for the Supply & Installation of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security.** 2% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Insurance Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Delivery Period:** A prior notice of 10 days will be given for the supply/installation of requisite and it will be expected within 05 days of issue of the purchase order, the said supplies/installation will be made available at the site.
- If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
- Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.





SINDH INSURANCE LIMITED

Tender for supply and installation of conventional air conditioners

Tender No: SIL/HO/ACs/2021

Tender Opening
Date & Time
16-02-2021
At
04:00 pm

SNO	Description	Rate Per Unit	Approximately Quantity Required	Amount
1	Conventional Air Conditioner 1.0 Ton 12000 BTU/Hr, Rotary Compressor Brand: Orient/Haier	62100	01	62100
2	Conventional Air Conditioner 1.5 Ton 18000 BTU/Hr, Rotary Compressor Brand: Orient/Haier	76475	07	535325
3	Conventional Air Conditioner 2.0 Ton 24000 BTU/Hr, Rotary Compressor Brand: Orient/Haier	113850	04	455400
Grand Total Amount in Figures				1052825
Grand Total Amount in Words				One Million Fifty Two Thousand Eight Hundred Twenty Five
Earnest Money Pay-order 2% Amount				25000
Pay-order NO				08325802
Pay-order Date				16-02-2021
Bank Name				Bank Al Habib

NOTE: Installation includes standard installation of 10RFT. Additional Installation charges will be charged as per actual @ RS:600 Per RFT other than standard installation.

Brochure Attached.

Absaar Godil

Asst: Manager Sales

0331-2452862



16-02-21
Signature



A-13, Al-Hilal Society, Opp.Askari Park K.D.A Scheme No.7, Karachi
Phone No.021-34923200-01-02 , Fax No.021-34923204
URL : www.mmc.biz.pk , Email : info@mmc.biz.pk

4 FINANCIAL PROPOSAL**PRICE SCHEDULE**

(Applicable for the year 2021)

Name of Bidder _____

S. No.	Description	Rate Per Unit	Approximate quantity required	Amount
1.	Conventional Air – Conditioner 1 Ton	62100	01	62100
2.	Conventional Air – Conditioner 1.5 Ton	76475	07	535325
3.	Conventional Air-Conditioner 2 Tons	113850	04	455400
*Grand Total Amount				1052825

Orient/Haier
Orient/Haier
Orient/Haier***Grand Total:**

Note: Installation Includes standard installation of 10 RFI. Additional installation charges will be charged as per actual @ Rs. 600/RFI.

This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 7. below)

Note

- The cost which will valid for one year (no conditions attached) must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
- No advance payment for the Supply & Installation of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security.** 2% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Insurance Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Delivery Period:** A prior notice of 10 days will be given for the supply/installation of requisite and it will be expected within 05 days of issue of the purchase order, the said supplies/installation will be made available at the site.
- If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
- Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.



Bidders Evaluation for Supply & Installation of Conventional Air Conditioners

S. No.	Descriptions	Total Marks	Marks Obtained M/s amisco	Marks Obtained M/s M.M Corporation	Remarks
1	Firm's Status	10	-	-	Public / Private Ltd.
		5	5	-	Partnership Firm
		3	-	3	Proprietorship
2	Years in business in the requisite field	20	20	20	10 years and above
		10	-	-	5 years and above
		5	-	-	3 years and above
3	Corporate entities presently on Cliental List for Supply & Installation relevant items having the same specification has been offered in the tender	20	20	20	10 and above
		10	-	-	5 and above
4	Average Yearly Turn Over in Last 3 Years	20	20	20	On an average of 20 M and above per year
		10	-	-	On an average of 10 M and above per year
5	Numbers of sales and servicing offices in Pakistan	20	-	-	6 and above
		10	-	-	4 and above
6	Number of ware houses in Pakistan	10	-	-	5 and above
		5	5	5	2 and above
Total Marks		100	70 Eligible	68 Not Eligible	

Mr. Nadeem Akhter
Chairman

Mr. M. Sarfaraz Awan
Member

Mr. M. Adnan Shakeel
External Member

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME SUPPLY & INSTALLATION OF CONVENTIONAL AIR CONDITIONERS

TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE-TWO ENVELOPE

OPENING DATE 16/2/2021

OPENING TIME 1600 Hours

ATTENDANCE MEMBER (PC)

Mr. Nadeem Akhter
Mr. M.Sarfraz Awan
Mr. Muhammad Adnan Shakeel

✓
✓
✓

ATTENDANCE (REPS. OF BIDDERS)	NAME	FIRM
	<u>M/S Amisco</u>	<u>Mr. Abbas</u>
	<u>M/S M.M Corporation</u>	<u>Mr. Absar</u>
	_____	_____

TOTAL BIDS ACCEPTED FOR EVALUATION 02

TOTAL BIDS REJECTED —

REMARKS

M/S Amisco acquired 70 Marks
M/S M.M Corporation got 68 Marks

PROCUREMENT COMMITTEE

Mr. Nadeem Akhter _____

Mr. M. Sarfraz Awan _____

Mr. Muhammad Adnan Shakeel _____

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME SUPPLY & INSTALLATION OF CONVENTIONAL AIR CONDITIONERS

TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE-TWO ENVELOPE

OPENING DATE 16/2/2021

OPENING TIME 1600 Hours

ATTENDANCE MEMBER (PC)

Mr. Nadeem Akhter
Mr. M. Sarfaraz Awan
Mr. Muhammad Adnan Shakeel



ATTENDANCE (REPS. OF BIDDERS)	NAME	FIRM
	<u>Mr. Abbas</u>	<u>M/S Amico</u>
	<u>Mr. Absar</u>	<u>M/S MM Compositi</u>
	<u>—</u>	<u>—</u>

TOTAL BIDS ACCEPTED FOR EVALUATION 02

TOTAL BIDS REJECTED —

REMARKS M/S Amico offered lowest bid-

PROCUREMENT COMMITTEE

Mr. Nadeem Akhter [Signature]

Mr. M. Sarfaraz Awan [Signature]

Mr. Muhammad Adnan Shakeel [Signature]

Sindh Insurance Limited

ATTENDANCE SHEET

BID OPENING

Date:- 16/2/2021

FOR SUPPLY & INSTALLATION OF CONVENTIONAL AIR CONDITIONERS

S NO.	Company Name	Name of Company Representative	Contact No.	Company Address
1	M/S AMISCO	Mr. Abbas	0333-3969652	
2	M/S MM Company	Mr. Abbas	0331-2452862	
3				

Signature of Procurement Committee

Mr. Nadeem Akhter
Head-Procurement Committee

Mr. M. Sarfaraz Awan
Member:-

Mr. Muhammad Adnan Shakeel
Independent Member

Handwritten signatures of the Procurement Committee members, including Mr. Nadeem Akhter, Mr. M. Sarfaraz Awan, and Mr. Muhammad Adnan Shakeel, with dates 16/2/2021 and 16/2/2021 written next to them.