

## **Notice Inviting Tender**

Sindh Insurance Limited would like to invite sealed bids under SPPRA Rules 2010, (amendment 2019) for Supply of Microsoft Office LTSC Standard 2021 as per details given in the tender documents.

| S# | Detail   | Tentative<br>requirements         | Availability of<br>Tender/Bid<br>Document                 | Last<br>date/Time<br>for<br>submission<br>of Bids | Tender/Bid<br>Opening<br>Date/Time |
|----|--|-----------------------------------|---|---|------------------------------------|
| 01 | Supply of Microsoft Office<br>LTSC Standard 2021 | As mentioned in bidding documents | 31-12-2021<br>to<br>14-01-2022<br>During working<br>hours | 17-01-2022<br>up to<br>3:00Pm                     | 17-01-2022<br>at 4:00Pm            |

Tender documents can be obtained /collected during office hours on submission of a written request on a company letter head from the given address, on payment of Rs.500/- (non-Refundable) for each tender through a Pay Order in favor of Sindh Insurance Ltd.

Attachment of Pay Order of 2% of the total bid cost as a bid Security in the name of Sindh Insurance Ltd. With the FINANCIAL PROPOSAL in mandatory. No tender will be accepted without Bid Security & such tender(s) will be rejected on the spot.

Bidder may down load the bidding documents from the Sindh Insurance Ltd/SPPRA website and deposit the same along with the tender fee.

In case of undesirable circumstances on submission/opening date and time of if the Government declare a holiday, the tender shall be submitted/opened on the next working day at the same time and venue. This advertisement is also available on the website of Sindh Insurance Ltd.(<a href="www.sindhinsuranceItd.com">www.sindhinsuranceItd.com</a>) and SPPRA (<a href="www.sprasindh.gov.pk">www.sprasindh.gov.pk</a>)

Address for submission/venue of opening of tender documents as under: Head HR & Admin

Sindh Insurance Limited

1st Floor Imperial Court Building, Dr. Zia Uddin Ahmed Road Karachi.

Phone No.35640715-17

Members - Procurement Committee

CFO & Company Secretary -Sindh Insurance Ltd.

Head-HR & Admin-Sindh Insurance Ltd.

Senior Manager Finance-Sindh Modaraba

Signature

Meha Behrana