

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF
WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Insurance Limited
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Other
- 3) TITLE OF CONTRACT Network Restructuring
- 4) TENDER NUMBER SIL/HO/NETWORK RESTRUCTURING/2021
- 5) BRIEF DESCRIPTION OF CONTRACT Restructuring of Internal IT Networking
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE 1,000,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 10-01-2022
- 10) TENDER OPENED ON (DATE & TIME) 11-10-2021
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT
(Enclose a copy) Enclosed
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Apollo Telecom (Pvt) Ltd. Karachi
- 16) CONTRACT AWARD PRICE 950,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID).
Only participated & qualified bidder.

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE _____ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE Yes _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	T00013-21-0002 Dated September 15th, 2021
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	No

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No

Signature & Official Stamp of
Authorized Officer

Nadeem Akhter (Head of P.C)



FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO


SINDH INSURANCE
POWER TO THE PEOPLE

SIL/HO/PC/2021-0346

6th December, 2021

M/s Apollo Telecom (Pvt) Limited
27, Badri Building
I.I Chundrigar Road,
Karachi.

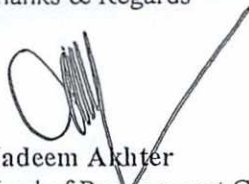
Subject: Letter of Award-Network Restructuring to Sindh Insurance Limited

Dear Sir,

The management of Sindh Insurance Limited is pleased to award the subject contract to **M/s Apollo Telecom (Pvt) Limited**

Thanks & Regards

Thanks & Regards



Nadeem Akhter
Head of Procurement Committee

U962881

CM179
8/12/21

29/20



MUHAMMAD HANIF STAMP VENDOR
L/C. No.176,1st Floor, Jajumal Building Above
Khawja Rice Shop Syedna Tahir Saifuddin Road,
City Court, Karachi.
DATE: 29-11-2021
ISSUED TO: ZAFAR ALAM
THROUGH WITH ADDRESS: 6941
PURPOSE: 100/-
VALUE: 100/-
STAMP VENDOR SIGNATURE: [Signature]

29 NOV 2021

ZAFAR ALAM
Advocate
Leadger No. 7512...C

OFFICE SUPERINTENDENT
Stamp Office, Cit. Karachi.
6.12.2021
6 DEC 2021



CONTRACT AGREEMENT

This Agreement is made on this 6th day of Dec-2021 Between Sindh Insurance Limited having its head office at 1st Floor, Imperial Court, Dr. Zia Uddin Road, Karachi (hereinafter called the Purchaser)

And

M/S. Apollo Telecom Private Limited, having its registered office at Port-way Trade Centre 7th Floor, Office# 707, Main Shahr-e-Faisal, SMCHS, Karachi shall carry out the work as per page # 2 of this agreement (Hereinafter called the Vendor).

WHEREAS the Vendor is the Supplier of Network Restructuring


AND WHEREAS Sindh Insurance Limited is inclined to purchase the Network Restructuring of cables.i.e.(passive work) below on the terms and conditions laid down hereinafter for the Network Restructuring for Sindh Insurance Limited of total sum amounting to Rs. 950,000/- (Rupees: Nine Hundred Fifty Thousand Only) as per page # 2 of this agreement.

[Signature]
Sindh Insurance Limited
Head Office

[Signature]
APOLLO TELECOM PRIVATE LTD
Karachi

The detail of the Bill of Material for the subjected Network Structuring is as follows.

Supply for Network Structuring & Services							
S#	Required Category	Required Specification	QTY/JOBS	Unit Price	Total Price	GST 17%	Total Price with GST/SST
Supply for Network Restructuring & Services							
1	Supply of Cat 6 Cable, UTP, PVC, 305 meter / Box	3M/Coming	9 Boxes				
2	Supply of RJ-45 Cat-6 Jack UTP, White, 100 PCS / Box	3M/Coming	3 Boxes				
3	Supply of Cat-6 Patch Cable PVC, UTP 03 Meter long	3M/Coming	128 PCS				
4	Supply of Faceplate Dual port with shutter and PVC box	3M/Coming	64 PCS	PKR 557,330	PKR 557,330	PKR 94,746	PKR 652,076
5	Supply of PVC pipe, Flexible Pipe and Channel Patti (APA)	3M/Coming	Where needed				
6	Supply of 24 Ports Patch Panel Loaded	3M/Coming	3				
7	Supply of 24 Port Front Cable Manager	3M/Coming	3				
8	Services	Installing, Testing, and Commissioning of solution along with all miscellaneous material, Manuals, and labor, etc. All services related to Network Restructuring including parts, labor, end-to-end termination, etc.	1	PKR 263,650	PKR 263,650	PKR 34,274	PKR 297,924
Total Amount of the Project including Tax							PKR 950,000

[Handwritten Signature]






Page 2 | 6
[Handwritten Signature]


Terms & Conditions:

1. The vendor will provide the performance security in the form acceptable to Sindh Insurance Limited for 5% of the order value for 90 days from the date of completion of the contract. In case the Vendor does not fulfill its commitments, Sindh Insurance Limited reserves the right to enforce the performance security.
2. The work shall be carried out as per the work breakdown structure mentioned in Annexure-A.
3. Sindh Insurance Limited shall arrange the Pre-Requisite for Network Restructuring for the Vendor as mentioned in Annexure-B.
4. The vendor shall provide the products and services as per specifications as mentioned on page # 2of this agreement as as per the following schedule after receipt of Purchase Order:

S. No	Description	Date of Delivery	Payments
01	Complete hardware & accessories as mentioned on page # 2 and in the bid.	06-Dec-2021 to 08-Dec-2021	50% payment of the contract shall be made within 07 days of delivery & verification from IT department as per the specification & quality provide in the bid.
02	Deployment of Network Restructuring (Services) accessories as mentioned on page # 2 and in the bid	Within 25 to 30 days of this agreement	50% payment shall be made within one month after the completion of the project, and verification of successful deployment & works from the IT department
03	Product Warranty and Post-deployment Support	One-year product warranty and post-deployment support. (Will start from the date of the project completion)	The performance security shall be returned within six months after the completion of this project.

5. Sindh Insurance will have the option to enforce the performance security on happening of anyone or all the following events.
 - a. If the vendor fails to deliver the Goods as per the agreed Schedule.
 - b. If the vendor fails to get the Goods inspected by the IT Department
 - c. If the goods supplied by the vendor fail to perform as per Sindh Insurance's requirement.
 - d. If the Goods and Services by the vendor are not as per technical specification and scope.
6. The Vendor is obliged and bound to replace any or all parts broken or damaged in transit at his own cost and risk and shall deliver all the equipment in good and sound condition.
7. The vendor also undertakes to bear all kinds of taxes i.e. Stamp duty/ Services (e.g.: Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any), and all other incidental charges, etc., up to the place of destination.).
8. Proportionate payments against the supply of equipment will be made within thirty days from the equipment delivery date as per clause 2.
9. Delivery of goods and services shall be made by the vendor at the head office of Sindh Insurance Limited.






10. In case of failure to supply the goods within 7 working days after the delivery time, as described under clause no 2 of this agreement, Rs.1, 000/- per day may be charged.
11. The term of this agreement shall be for one year, commencing from the date of signing of this agreement.
12. Installation shall be verified by SIL and upon satisfactory performance, 50% balance payment shall be made as per clause 04.

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Termination of Agreement by the Sindh Insurance:

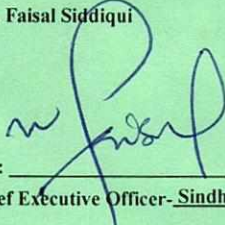

- If the Supplier, in the judgment of the Sindh Insurance has engaged in corrupt or fraudulent practices in competition for or in executing the Agreement.
- If issued two (2) warning letters/emails by Sindh Insurance Ltd for its unsatisfactory current performance by the Sindh Insurance Ltd to the bidder.
- If, as a result of Force Majeure the supplier is unable to perform a material portion of the Services for a period of not less the thirty (30) days;
- If the Sindh Insurance, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If issued two (2) warning letters/emails by Sindh Insurance Ltd for its unsatisfactory current performance by the Sindh Insurance Ltd to the bidder.

Sindh Insurance Limited

Registered Address:

1st Floor, Imperial Court, Dr. Zia Uddin Ahmed Road, Near PIDC, Karachi.

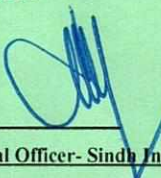

Name: M. Faisal Siddiqui

Signature: _____

Title: Chief Executive Officer- Sindh Insurance Limited

Witness Nadeem Akhter

Signature: _____

Title: Chief Financial Officer- Sindh Insurance Limited



Apollo Telecom Private Limited

Registered Address:

Port-way Trade Centre 7th Floor, office# 707,
Main Shahr- e-Faisal, SMCHS, Karachi

Name: Suleman Aziz




Signature: _____

Title: Account Manager -Apollo Telecom Pvt Ltd.

Witness Hasan Jamal Khan




Signature: _____


Title: G.M Operations-Apollo Telecom Pvt Ltd.



Work Breakdown Structure:

Annexure-A

Work Breakdown Structure						
SN	Jobs	Description	Duration	Start Date	Completion Date	Activity Time (Mon - Sat)
0	Project Initialization	Agreement Sign off				-
1	Planning	Cabling routing and marking	2 Days	6-Dec-2021	8-Dec-2021	8pm to 6am
2	Passive Work (Cabling)	Lay a new network infrastructure parallel to the existing network (design, Structuring, and cabling) as per tender requirement and decide in the planning section	10 Days	9-Dec-2021	20-Dec-2021	8 pm to 6 am
3	Civil Work (Where Required)	wall cutting and piping as decided in the planning section	5 Days	21-Dec-2021	26-Dec-2021	8pm to 6am
4	End to End Termination (Phase - 1)	User end cable termination	5 Days	27-Dec-2021	1-Jan-2021	8pm to 6am
5	End to End Termination (Phase - 2)	Installation of the patch panel and cable manager along with rack management	5 Days	2-Jan-2022	8-Jan-2022	8pm to 6am
6	End to End Testing	Carry out testing of every network drop to confirm that all are working acceptably.	1 Day	10-Jan-2022	11-Jan-2022	8 pm to 6 am
7	Go Live with new Infrastructure (User Migration)	Relocate every single user/node on new infrastructure	1 Day	12-Jan-2022	13-Jan-2022	8 pm to 6 am
8	Dismantling Existing Cables	Dismantle existing network cables and users activation on the newly deployed network	3 Days	14-Jan-2022	18-Jan-2022	8pm to 6am
9	Support	Post-deployment support will be included by the contractor for all the above deployment and services.	1 Year			

[Handwritten Signature]


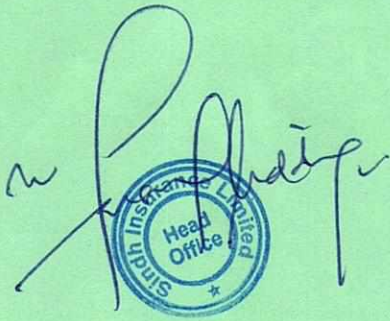

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Pre-Requisites for Network Restricting (Passive Work):

Annexure-B

- One dedicated resource from Sindh Insurance shall be allocated for the agreed subjected work.
- The attendance log book shall be maintained by Sindh Insurance.
- Sindh Insurance Limited along with the Vendor shall maintain the security and safety procedures of office assets/belongings of the company during the subjected work.
- All permissions related to the building for subject working and approvals shall be taken and sole responsibility of Sindh Insurance Limited.
- After every phase completion by Apollo Telecom Pvt Ltd, approvals shall be given for step forward and phase completion by Sindh Insurance Limited.
- Bill of material shared in the subjected tender document is the sole responsibility of M/s Apollo Telecom (Pvt) Limited but limited to the BOM provided by Sindh Insurance anything more and out of scope material shall be provided by M/s Sindh Insurance.
- Request to provide 3 Bike/2 car permission for parking during the subject work, details of vehicles to be shared by M/s Apollo Telecom (Pvt) Limited before starting the work.
- M/s Apollo Telecom (Pvt) Limited will share all the team members' national identity cards copy, Apollo Office Card Copies & CNIC copies and details along with photographs for security purposes.
- M/s Apollo Telecom (Pvt) Limited's project manager will undersign the document to avoid any mishandling of the assets of Sindh Insurance Limited.






IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO


SINDH INSURANCE
POWER TO THE PEOPLE

SIL/HO/PROCUREMENT/2021-0314

4th November, 2021

M/s Apollo Telecom (Pvt) Limited
27, Badri Building
I.I Chundrigar Road,
Karachi.

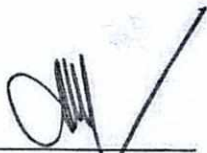
Dear Sir

Subject: Letter of Acceptance-Network Restructuring for Sindh Insurance Limited.

M/s Apollo Telecom (Pvt) Limited as the successful bidder of the subject tender reference # SIL/HO/NETWORK RESTRUCTURING/2021 & SPPRA serial # T00013-21-0005.

You are requested to visit our head office and sign the agreement within 07 days of the issuance of this letter.

Kindly acknowledge.



Nadeem Akhter
Head of Procurement Committee.


Bid Evaluation Report	
Network Restructuring	
Name of Procuring Agency	Sindh Insurance Ltd
Tender Ref no.	SIL/HO/NETWORK RESTRUCTURING/2021
Method of Procurement	Single Stage Two Envelopes
Tender Description	NETWORK RESRUCTURING
Tender Published	SPPRA S.No. T00013-21-0005 Dated September, 25, 2021
Total Bid Document Sold	1
Total Bid Received	1
Technical Bid Opening Date	11th October, 1500Hrs
Financial Bid Opening Date	11th October, 1500Hrs
No. of Bids Technically Qualified	1
Selected	0

S. No	Company Name	Qualified/Disqualified in Technical / Eligibility Inspection	Cost of Bid Offered	Ranking In terms of Cost	Comparison With Estimated Cost (Rs. 1,000,000/-)	Reason for Acceptance/Rejection	Remarks
1	2	3	4	5	6	7	
1	M/s Apollo Telecom (Pvt) Limited	Only participated & qualified bidder	Rs. 950,000 /-	1	Rs.50,000/- Below the Estimated Cost	Accepted being the only & lowest cost bidder	Rule 48 has been complied with

Note:- M/s Apollo Telecom is selected for Network Restructuring of Sindh Insurance Limited being the only & lowest cost qualified bidder.

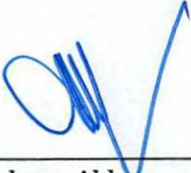
Procurement Committee Members

- 1 **Mr. Nadeem Akhter**
Sindh Insurance Ltd
CFO & Company Secretary
Head of Procurement Committee
- 2 **Ms. Meher Dinshaw Khory**
Sindh Insurance Ltd
Head-HR & Admin
Member
- 3 **Muhammad Adnan Shakeel**
Sindh Modraba
Asst. Manager Finance(AVP-II)
Independent Member

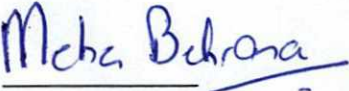
Signature Signature Signature 

 Checked & Approved By

M/s Apollo Telecom (Pvt) Limited


S. No.	Requisite	Total Marks	Remarks	Marks Obtained	Attachment of relevant evidence in each case is Mandatory.	Evidences to be attached as
1	Years in Business in relevant field	20	10 years and above	20	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or declaration of commencement of business required to be enclosed	Annexure "A"
		15	5 years and above			
2	Average Yearly Turn Over in Last 3 Years	20	50 M and above per year	20	Audit Report / Tax Return of last 3 years	Annexure "B"
		15	Below 50 M per year			
3	The offered product must have been used in the countries including Pakistan	20	5 and above	20	Certificates from Manufacturer	Annexure "C"
		15	Below 5 countries			
4	Number of Offices in major cities of Pakistan including Karachi	20	3 and above	20	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the Countrywide offices. No mobile numbers will be accepted	Annexure "D"
		15	Below 3 cities			
5	The offered Network Restructuring must be currently used by reputable companies	20	05 & above companies		Purchase orders	Annexures "E"
		15	Below 05 companies	15		
Total		100		95	QUALIFIED / DISQUALIFIED	



Nadeem Akhter
 CFO & Company Secretary
 Sindh Insurance Limited



Meher Dinshaw Khory
 Head HR & Admin
 Sindh Insurance Limited



Muhammad Adnan Shakeel
 Asst. Manager Finance
 Sindh Modaraba



TENDER# SIL/HO/NETWORK RESTRUCTURING/2021
28-10-2021

Subject; Certificate in Compliance of Rule 48 of SPPRA

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with as follows

Sr.No	Last tender Unit Price.	Total Cost as per Market Quotation (M/s Arcana Info (Pvt) Limited)	Total Cost Offered by the Bidder (M/s Apollo Telecom)
01	NIL	Rs. 1,465,854/-	Rs. 950,000/-

Members Procurement Committee

Nadeem Akhter
CFO / Company Secretary
Sindh Insurance Ltd.

Meher Dinshaw Khory
Head-HR & Admin
Sindh Insurance Ltd.

Muhammad Adnan Shakeel
Asst. Manager Finance(AVP-II)
Sindh Modaraba

FINANCIAL PROPOSAL

FOR

“Network Restructuring”

TO

“SINDH INSURANCE LIMITED”

Submitted by:



Date: 8TH Aug 2018

To,

Mr. Wadood Zia

IT-Manager

Sindh Insurance Limited.

RE: "NETWORK RESTRUCTURING"

We thank you for giving us the opportunity to submit our proposal for the **"NETWORK RESTRUCTURING"** based on your requirement we are pleased to submit our proposal for the same.

Arcana Info is being present in the local market, sector specific expertise for Banking & Finance, Telcos, Oil & Gas, Hospitality, Government etc. Arcana Info teams have vast experience of implementing and supporting the solutions marketed by us.

We hope that our proposal will meet your approval and we will be given a chance to serve your esteemed organization for the proposed solutions.

Hope it's our privilege to assist you and your values for the times ahead.

Assuring you of our best support and service at all times.

Sincerely,

Yours faithfully,

Sheikh Amir

Sales Account Manager-South

0331- 2499713

Financial Proposal:

Supply for Network Structuring & Services - Scope of Work							
S#	Required Category	Required Specification	QTY/JOBS	Unit Price	Total Price	GST 17%	Total Price with GST/SST
Supply for Network Structuring & Services							
1	Supply of Cat 6 Cable, UTP, PVC, 305 meter / Box	3M/Corning	9 Boxes	PKR 35,000	PKR 315,000	PKR 53,550	PKR 368,550
2	Supply of RJ-45 Cat-6 Jack UTP, White, 100 PCS / Box	3M/Corning	3 Boxes	PKR 4,500	PKR 13,500	PKR 2,295	PKR 15,795
3	Supply of Cat-6 Patch Cable PVC, UTP 03 Meter long	3M/Corning	128 PCS	PKR 1,350	PKR 172,800	PKR 29,376	PKR 202,176
4	Supply of Faceplate Dual port with shutter and PVC box	3M/Corning	64 PCS	PKR 600	PKR 38,400	PKR 6,528	PKR 44,928
				PKR 450	PKR 28,800	PKR 4,896	PKR 33,696
				PKR 930	PKR 186,000	PKR 31,620	PKR 217,620
5	Supply of PVC pipe, Flexible Pipe and Channel Patti (APA)	3M/Corning	Where needed	PKR 75,200	PKR 75,200	PKR 12,784	PKR 87,984
6	Supply of 24 Ports Patch Panel Loaded	3M/Corning	3	PKR 9,400	PKR 28,200	PKR 4,794	PKR 32,994
7	Supply of 24 Port Front Cable Manager	3M/Corning	3	PKR 6,100	PKR 18,300	PKR 3,111	PKR 21,411
8	Services	Installing, Testing, and Commissioning of solution along with all miscellaneous material, Manuals, and labor, etc. All services related to Network Restructuring including parts, labor, end-to-end termination, etc.	1	PKR 390,000	PKR 390,000	PKR 50,700.00	PKR 440,700
Total Amount of above Product & Services including Tax							PKR 1,465,854

Terms and Conditions

<p>Payment</p>	<p>All payments to be made in Pak Rupees in the form of crossed cheque in favor of ARCANA Info (Pvt) Limited at prevailing official interbank exchange rate of US Dollar to Pak Rupee. Payments should be made upon the following schedule.</p> <p style="text-align: center;">DDP Prices</p> <p>Hardware & Software:</p> <ul style="list-style-type: none"> • 100% advance with PO
<p>Pricing</p>	<ul style="list-style-type: none"> • Prices quoted are valid for this particular offer for 30 days from the date of this financial proposal. • All prices are quoted in US Dollar. • Exchange rate will be applicable as per the Invoice date. • Any applicable Sales Taxes not mentioned in quoted price will be added over and above provided quote/ price. • In case any change occurs in Sales Taxes, it will be considered over and above provided quote/ price.
<p>Delivery of Goods</p>	<ul style="list-style-type: none"> • Delivery shall be made within 8-10 weeks. • Parts delivered by Arcana Info (Pvt.) Ltd shall be permissible, unless this is considered to be unreasonable as per bill of quantity in this proposal/ contract • In the event of delayed delivery caused by force majeure and impediments which are beyond our control and responsibility (including the fault of our suppliers, stoppages, labor disputes, etc.) the contracting party shall not be entitled to claim compensation for damages. • The buyer duly inspect the delivered goods immediately upon delivery at his own account and to report to Arcana Info (Pvt.) without delay any defects, wrong deliveries or short deliveries in writing. Notice of obvious defects, wrong deliveries or short deliveries must be issued within a period of 2 weeks following delivery.

Duties and Taxes	Prices are based on the prevailing rates of importation , duties and taxes are subject to modification occurs in legislation of Pakistan
Currency Fluctuation:	The prices quoted in US dollars are based on the current US dollar composite selling rate. If this rate changes by more than 1.5% prior to payment, the provided prices would be amended to reflect the changes, revised prices would be payable by the customer.
Cancellation of Order	After confirmation of the purchase order, if the customer chooses to cancel the order, a minimum of 25% of the total cost of the order shall be charged / deducted as cancellation and re-stocking fee.
Withdrawal of Offer	Arcana Info (Pvt.) reserves the right to withdraw the offer and the related quotations at any time and point before accepting the Purchase Order.
Transfer of Title of Equipment	Title of equipment quoted and sold to the customer will only be transferred to the customer upon full and final payment for the said equipment by the customer. Until such time that the full and final payment is received, the equipment may be used by the customer but shall remain the property of Arcana Info (Pvt.) Ltd., Irrespective of the place and location where it is installed.

Sindh Insurance Limited

ATTENDANCE SHEET

BID OPENING


Date:- 11-Oct-21

Network Restructuring

O.	Company Name	Name of Company Representative	Contact No.	Signature
1	Apollo Telecom	Suleman Aziz	0323-2393122	
2				
3				
4				
5				

Signature of Procurement Committee

Mr. Nadeem Akhter
Head-Procurement Committee


11/10/21

Ms. Meher Dinshaw Khory
Member:-

Meher Behrana
11/10/21

Mr. Muhammad Adnan Shakeel
Independent Member



MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME Network Restructuring

TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE-TWO ENVELOPE

OPENING DATE 11-Oct-21

OPENING TIME 1500 Hours

ATTENDANCE MEMBER (PC) Mr. Nadeem Akhter
Ms. Meher Dinshaw Khory
Mr. Muhammad Adnan Shakeel



ATTENDANCE (REPS. OF BIDDERS)	NAME	FIRM
	<u>Suleman Aziz</u>	<u>M/s Apollo Telecom</u>
	<u>/</u>	<u>/</u>
	<u>/</u>	<u>/</u>
	<u>/</u>	<u>/</u>

TOTAL BIDS ACCEPTED FOR EVALUATION 01

TOTAL BIDS REJECTED -

REMARKS Rule 43 to be complied.

PROCUREMENT COMMITTEE

Mr. Nadeem Akhter [Signature] 11/10/21

Ms. Meher Dinshaw Khory Meha Bchrana

Mr. Muhammad Adnan Shakeel [Signature] 11/10/21

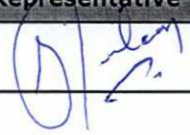
IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO

SINDH INSURANCE
POWER TO THE PEOPLE

**OPENING OF BIDS
FINANCIAL PROPOSALS**

Network Restructuring

Dated: 11/10/2021


S.no	Company Name	Total	Signature of Company Representative	Remarks
1	M/s Apollo Telecom	950,000/-		
2	/	/	/	/
3	/	/	/	/
4	/	/	/	/
5	/	/	/	/
6	/	/	/	/

Procurement Committee Memebers

- 1 Mr. Nadeem Akhter**
Sindh Insurance Ltd
CFO & Company Secretary
Chairman
- 2 Ms. Meher Dinshaw Khory**
Sindh Insurance Ltd

Member
- 3 Mr. Muhammad Adnan Shakeel**
Sindh Mdaraba
Asst. Manager Finance (AVP-II)
Independent Member


11/10/21

Meher Behrana

11/10/21



apollo

4. FINANCIAL PROPOSAL

PRICE SCHEDULE

S. No.	Description	Quantity	Specification	Bid Amount
01	Network Restructuring	01	As mentioned in Scope of work / Technical Specification	PKR 950,000/-

Meha Behrana
- 11/10/21

11/10/21

Note

- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labor charges.
- Warranty period of 3 years is mandatory.
- It will be the responsibility of the bidder to carry out the Network Restructuring at the locations mentioned above.
- The tender will be considered cancelled if the contract agreement after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website.
- The items will be supplied in protective packing; any loss/damage to the item/items will be borne by the supplier company.
- Bill will only be processed on Certificate of Satisfaction from the SIL Location Officer.
- 2% of Total Amount in the financial proposal will made the total sum of Bid Security to be deposit with the tender in shape of Pay Order in favour of Sindh Insurance Limited.
- A fine of Rs 500/- per day will be charged, if even after 05 days of issuance of Purchase order, the supplies are not provided, installed and made operational till the requisite is met.

Signature of Bidder

[Handwritten Signature]



Corporate HQ.

2nd Floor, Royal Plaza, 30 East, Fazal-e-Haq Road,
Blue Area, Islamabad. 44000- Pakistan.
Phone: +92 (0) 51 111 111 747
Fax: 051 2801323
Email: info@apollo.com.pk
www.apollo.com.pk

Central Region

Lahore Office, 54000-Pakistan
Phone: +92 (0) 42 35166650-51

South Region

Karachi Office, 74600-Pakistan
Phone: +92 (0) 21 34322070

Financial Summary

Supply for Network Structuring & Services - Scope of Work							
S#	Required Category	Required Specification	QTY/JOBS	Unit Price	Total Price	GST 17%	Total Price with GST/SST
Supply for Network Structuring & Services							
1	Supply of Cat 6 Cable, UTP, PVC, 305 meter / Box	3M/Corning	9 Boxes	PKR 28,560	PKR 257,040	PKR 43,697	PKR 300,737
2	Supply of RJ-45 Cat-6 Jack UTP, White, 100 PCS / Box	3M/Corning	3 Boxes	PKR 2,142	PKR 6,426	PKR 1,092	PKR 7,518
3	Supply of Cat-6 Patch Cable PVC, UTP 03 Meter long	3M/Corning	128 PCS	PKR 774	PKR 99,008	PKR 16,831	PKR 115,839
4	Supply of Faceplate Dual port with shutter and PVC box	3M/Corning	64 PCS	PKR 381	PKR 24,371	PKR 4,143	PKR 28,514
				PKR 119	PKR 7,616	PKR 1,295	PKR 8,911
				PKR 607	PKR 121,380	PKR 20,635	PKR 142,015
5	Supply of PVC pipe, Flexible Pipe and Channel Patti (APA)	Pak Arab	Where needed	PKR 59,500	PKR 59,500	PKR 10,115	PKR 69,615
6	Supply of 24 Ports Patch Panel Loaded	3M/Corning	3	PKR 6,367	PKR 19,100	PKR 3,247	PKR 22,346
7	Supply of 24 Port Front Cable Manager	3M/Corning	3	PKR 2,797	PKR 8,390	PKR 1,426	PKR 9,816
8	Services	Installing, Testing, and Commissioning of solution along with all miscellaneous material, Manuals, and labor, etc. All services related to Network Restructuring including parts, labor, end-to-end termination, etc	1	PKR 267,750	PKR 267,750	PKR 34,807.50	PKR 302,558
Total Amount of above Product & Services including Tax							PKR 1,007,869
Special Discounts from Apollo Telecom							PKR 57,869
Total Amount of Passive Services							PKR 950,000



Requirements

Project Requirements		
Network connections for IP cameras from Datacenter		8 No.
Network connections for Access points from Datacenter		4 No.
Network connections for workstations (SIL Office) from Datacenter		33 No.
Network connections for IT department from Datacenter		5 No.
Existing WIFI provisioning		4 No.
Network connections for Rooms from Datacenter		10 No.

Warranty

Product Warranty

At least 01-year Hardware Warranty with onsite support from Principle AND Vender (Parts Exchange Centre Should be in Karachi)

In case of International Warranties, the local authorized dealers should mention their service and warranty set up, details of qualified engineers, etc."

Please mention the country of origin/manufacturing/assembly of the quoted brand/model.

Scope of Work

- Lay a new network infrastructure parallel to the existing network (design, structuring, and cabling).
- Labeling of all the drops using a classification that is according to the acceptable standards.
- All cable wiring will be concealed. Outside on wall or floor piping or channeling will not be accepted.
- The contractor is welcome to review the existing infrastructure before submitting the tender.
- The contractor will provide scaled design drawings and documentation on the completion of the project.
- The network cabling should be redundant as per standard.
- The work that will be performed will include the design and installation of a fully switched star network.
- The contractor is encouraged to propose better options for network infrastructure design and development.
- The contractor will carry out testing of every network drop to confirm that all are working acceptably.
- Work Breakdown Structure (WBS) shall be submitted with a tender document.

Term & Conditions

- The contractor is mandatory to propose standard quality of product brands.
- The contractor will NOT tamper with the existing infrastructure without explicit Permission.
- After the deployment of the new network, the contractor will be responsible to dismantle existing network cables and users activation on the newly deployed network.
- An on-site Project manager will be delegated by the contractor. He will be the single point of contact. Sindh insurance limited will not entertain different spokespersons by the contractor.
- In case of downtime requirement, the contractor will inform the client before 1 day.
- One year Post Deployment Support will be included by the contractor for all the above deployments and services.

S. No.	Description	Quantity	Specification	Bid Amount
01	Network Restructuring	01	As mentioned in Scope of work / Technical Specification	PKR 950,000/-



Terms & Conditions:

<p>Payment</p>	<p>All payments to be made in Pak Rupees in the form of crossed cheque in favor of Apollo Info (Pvt) Limited at prevailing official interbank exchange rate of US Dollar to Pak Rupee. Payments should be made upon the following schedule.</p> <p>DDP Prices</p> <p>Hardware & Software:</p> <p>As per RFP</p>
<p>Pricing</p>	<ul style="list-style-type: none"> • Prices quoted are valid As per RFP. • All prices are quoted in PKR. • Exchange rate will be applicable as per the Invoicedate. • Any applicable Sales Taxes not mentioned in quoted price will be added over and above provided quote/ price. • In case any change occurs in Sales Taxes, it will be considered over and above provided quote/ price.



<p>Delivery of Goods</p>	<ul style="list-style-type: none"> • Delivery shall be made within 6-8 weeks. • Parts delivered by Apollo Telecom (Pvt.) Ltd shall be permissible, unless this is considered to be unreasonable as per bill of quantity in this proposal/ contract • <p>In the event of delayed delivery caused by force majeure and impediments which are beyond our control and responsibility (including the fault of our suppliers, stoppages, labor disputes, etc.) the contracting party shall not be entitled to claim compensation for damages.</p> <ul style="list-style-type: none"> • The buyer duly inspects the delivered goods immediately upon delivery at his own account and to report to Apollo Telecom (Pvt.) without delay any defects, wrong deliveries or short deliveries in writing. Notice of obvious defects, wrong deliveries or short deliveries must be issued within a period of 2 weeks following delivery.
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